

# COSHOCTON COUNTY AUDITOR REAL ESTATE ROUTING SHEET

(Please include with each transfer)

DATE: \_\_\_\_\_

RETURN TO:       NAME       \_\_\_\_\_

                  ADDRESS: \_\_\_\_\_

                  PHONE:     \_\_\_\_\_

**ENCLOSED:** (check all that apply)

- DEED            MORTGAGE        CONVEY. FORM    AFFIDAVIT
- OTHER \_\_\_\_\_

**ORDER TO BE RECORDED:** 1. \_\_\_\_\_

                                  2. \_\_\_\_\_

                                  3. \_\_\_\_\_

                                  4. \_\_\_\_\_

**ROUTING:** (check all that apply)    DESCRIPTION APPROVAL    FORWARD TO RECORDER

HOLD FOR PICK UP        MAIL (include SASE)

**FEES ENCLOSED:**   TRF FEE \$ \_\_\_\_\_   CONV FEE \$ \_\_\_\_\_   RECORDING FEE \$ \_\_\_\_\_

x \_\_\_\_\_  
SIGNATURE OF REPRESENTATIVE

Visit [coshocounty.net/taxmap/deeds/](http://coshocounty.net/taxmap/deeds/) for county conveyance standards.

Visit [coshocounty.net/auditor/deeds/](http://coshocounty.net/auditor/deeds/) for additional information on processing a deed.

**AUDITOR'S USE ONLY:**

ACCEPTED    NOT ACCEPTED

COMMENTS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CLERK \_\_\_\_\_

DATE STAMPS
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